



CSLF-P/T-2008-09
Revised Draft 12 June 2008

POLICY GROUP
TECHNICAL GROUP

DRAFT

MINUTES OF JOINT BUSINESS MEETING
OF THE POLICY AND TECHNICAL GROUPS
CAPE TOWN, SOUTH AFRICA
16 APRIL 2008

Obsolete

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Note by the Secretariat

Background

The Joint Meeting of the Policy and Technical Groups of the Carbon Sequestration Leadership Forum was held on 16 April 2008 in Cape Town, South Africa. Initial draft minutes of this meeting were compiled by the Secretariat and were circulated to Policy and Technical Group delegates for comments. Comments received were incorporated into this revised draft. Presentations mentioned in the draft minutes are now posted on the CSLF website.

Action Requested

Policy and Technical Group delegates are requested to approve these revised draft minutes.

Obsolete



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**Joint Business Meeting of the CSLF Policy and Technical Groups
Cape Town, South Africa
Thursday, April 16, 2008**

LIST OF ATTENDEES

Policy Group Delegates

Chair:	James Slutz
Australia:	John Hartwell, Martin Squire
Canada:	Bill Reynen
Denmark:	Søren Houen
European Commission:	Derek Taylor, Jeroen Schuppers
France:	Bernard Frois
Germany:	Hubert Höwener
India:	Alok Kumar
Italy:	Pierpaolo Garibaldi, Giuseppe Girardi
Japan:	Shinichi Terada, Chaiki Shinohara
Korea:	Sung-Chul Shin
Mexico:	José Miguel González Santaló
Netherlands:	Barend van Englenburg
Norway:	Tone Skogen, Ann Ingeborg Hjetland
Saudi Arabia:	Abdulmuhsen A. Al-Sunaid
South Africa:	Lesole Bethuel Kgobane (Vice Chair), Muzi Mkhizi
United Kingdom:	Rachel Crisp (Vice Chair)
United States:	Judd Swift, Barbara DeRosa-Joynt

Technical Group Delegates

Chair:	Trude Sundset
Australia:	Clinton Foster
Brazil:	Paulo Cunha, Paulo Rocha
Canada:	Stefan Bachu
France:	Pierre Le Thiez, Christian Fouillac
Germany:	Jürgen-Friedrich Hake
India:	Laxman Prasad, Ishraq Ahmad
Italy:	Guiseppe Deriu, Fabrizio Pisanu
Japan:	Makoto Akai
Korea:	Chang-Keun Yi, Chong-Kul Ryu
Netherlands:	Harry Schreurs
Norway:	Jostein Dahl Karlsen
South Africa:	Fred Goede
United Kingdom:	Nick Otter
United States:	Victor Der, George Guthrie

CSLF Secretariat

Barbara McKee
Richard Lynch
Scott Miles
John Panek
Katherine Paulsgrove
Jeffrey Price

Other Attendees

Australia: Peta Ashworth, Damian Dwyer, Aleksandra Kalinowski, Bill Koppe, Cassandra McCarthy, Colin Whyte
Alex Zapantis
Brazil: Marcelo Ketzer
France: Didier Bonijoly, Claudia Vivalda
Indonesia: Hardiv Situmeang
Iran: Amir Mohammed Eslami
Portugal: Manuel Lemos de Sousa
South Africa: Gina Downes, Chris Gross, Leon Lizamore,
Radebe Madlingozi, Cynthia Mafuna, Elizabeth Marabwa,
Faizel Mulla
United States: Darrick Eugene, Robert Gentile, Kevin Graney,
John Grasser, Arthur Lee, Raj Luhar, Howard Herzog, Kenneth
Nemeth, William Purvis, Lee Spangler,
Alex Tyshko, Paul White, Barry Worthington
Asian Development Bank: Ashok Bhargava, Natalia Kulichenko
IEA GHG: Tim Dixon
SADC: Catherine Nguvulu
United Nations: Kathleen Abdalla
World Coal Institute: Luke Warren
World Energy Council: Elena Nekhaev

Joint Meeting of 16 April 2008

1. Opening Remarks

James Slutz, Chair of the Policy Group, opened the meeting and thanked the delegates and other attendees for their hard work in the meetings.

2. Adoption of Agenda

The Agenda was adopted without change.

3. Review and Approval of Minutes of Paris Meeting

The Draft Minutes of the previous Joint Meeting of the Policy and Technical Groups held in Paris, France in March 2008 had been circulated for comments prior to the meeting and the final draft had been posted on the CSLF website. The Final Draft of the minutes of the Joint Meeting was approved.

4. Review of Paris Meeting Action Items

Barbara McKee, Director of the CSLF Secretariat, reported the status of the action items from the Paris Joint Meeting of the Policy and Technical Groups as follows:

Lead	Action	Status
Australia	Prepare a paper on societal issues for co-management of land use in development of storage sites in consultation with any other task force that is interested.	Report completed and is a room document for Cape Town Meeting
Secretariat	Conduct a survey of attendees to gather their feedback and suggestions regarding the Technical Workshop and distribute it to attendees.	Survey was completed and results were presented to the Technical Group in Al Khobar in January 2008.

5. Report from the Policy and Technical Groups

Report from the Technical Group

Trude Sundset, Chair of the Technical Group presented the report of the Technical Group. She made the following points in her presentation:

- A recommendation was made to the Policy Group to modify the CSLF Terms of Reference and Procedures to accurately reflect the way in which projects are actually nominated.
- The Dynamis Project has been recommended for CSLF recognition.
- A schedule for update of CSLF Technical Roadmap has been established with a final version expected in late 2009.
- Arrangements for mutually-beneficial interaction between the CSLF Technical Group and the IEA Greenhouse Gas R&D Programme (IEA GHG) were discussed. There will be mutual non-voting attendance at each other's meetings. The CSLF Technical Group will be able to make official recommendations for projects to IEA GHG's Executive Committee, which makes decisions on IEA GHG projects.
- The next Technical Group meeting is scheduled to be held in Washington, D.C., November 16, 2008, preceding the GHGT-9 conference.
- The next meeting of the CSLF Projects Interaction and Review Team (PIRT) will be September 2008 in Australia.

- A working group consisting of Australia, Italy, the Netherlands, the United Kingdom and the United States was formed to further develop a student body initiative to create an international discussion forum for topics related to CCS.

Delegates discussed the recommended changes to the CSLF Terms of Reference and Procedures. The purpose of this rewording is to incorporate the following changes in the CSLF project recognition procedure previously approved by the Policy Group:

- Replace the text of the existing Section 4.2 Project Recognition;
- Replace the existing Section 4.3 Project Agreements with a new Section 4.3, “Information Availability from Recognized Projects; ” and
- Eliminate the existing Section 4.4: The Project Recognition Process.

Consensus was reached to accept the recommended changes.

Report from the Policy Group

James Slutz, Chair of the Policy Group, presented the report of the Policy Group. He stated that the Policy Group had made the following decisions in its meeting:

- The CSLF will update the CSLF Strategic Plan over the next year. A Task Force from Policy and Technical Groups, stakeholders and the Secretariat will be formed to do this update.
- The Secretariat will develop a database on demonstration projects.
- The CSLF will support recommendations from the Calgary workshop to the G8 through a letter to the IEA Governing Board and the CSLF will have a role in implementation.
- The Financial Issues Task Force report will be finalized after considering Task Force members’ input.
- The Capacity Building Task Force plans new workshops/other activities, but funding remains a concern.
- A Task Force on communications will be formed to raise profile of CSLF. In the longer term, communications to raise the profile of the CSLF will be incorporated in the updated strategic plan
- The Netherlands will host the CSLF Meeting in 2010.
- CSLF will support inclusion of CCS in CDM by providing comments to the CDM Board requested by June.
- CSLF will be represented by the European Commission and France at the IEA Regulatory Forum in May 2008.
- The Secretariat will develop a registry of incentives for CCS.

In response to the point about raising the profile of the CSLF, the Chair of the Technical Group noted that the Technical Group had discussed the possibility of having an exhibit to raise the profile of the CSLF at the GHGT-9 Conference, which will be held in November 2009 in Washington, D.C. Both the United States and the Secretariat noted that they had exhibit materials that featured the CSLF. The Secretariat and the United

Kingdom (as leader of the new Policy Group Task Force on Communications) were tasked with highlighting the role of the CSLF at GHGT-9.

6. Review and Approval of Proposed Project

Nick Otter of the United Kingdom gave a presentation on the Dynamis Project, nominated for CSLF recognition by the European Commission and Norway. The Technical Group reviewed the Dynamis Project at its Al Khobar, Saudi Arabia meeting on 27-28 January 2008, and has recommended it to the Policy Group for recognition by the CSLF. The Dynamis Project is the first phase of the €1.3 billion Hypogen program, which will result in construction and operation of an advanced commercial-scale power plant with hydrogen production with CO₂ management, with the goal of operation and validation in the 2012-2015 timeframe. The Dynamis Project will assess the various options for large-scale hydrogen production, focusing on the technological, economic and societal issues.

The Policy Group reached consensus to approve this project for recognition.

7. Discussion of Proposed CSLF Ministerial Meeting

Barbara McKee, Director of the CSLF Secretariat, gave a presentation on the need for a Ministerial meeting in 2008. She noted that the CSLF Terms of Reference and Procedures anticipate that Ministerial meetings will be held every other year. She also stated that between the time of the CSLF's founding in 2003 and 2009 when the third Ministerial meeting can be held, the heads of at least 16 of the 22 CSLF Member governments will have changed. The CSLF will also be choosing its leadership for the 2009-2012 term at the 2009 meeting, and choosing that leadership at a Ministerial would emphasize the support that the leaders would have.

Ms. McKee noted that a third Ministerial meeting has been discussed before and that concerns were expressed that the CSLF should have more accomplishments before another Ministerial was held. She stated that the CSLF now has those accomplishments and presented a list of accomplishments.

Ms. McKee stated that the Ministerial meeting must be highly relevant to the overall global policy context that these Ministers will face in 2009 and beyond. She suggested that it have a theme such as: "Carbon Sequestration to Meet Energy Sustainability, Security and Climate Challenges." A draft concept for a three-day agenda was suggested. The first day would be devoted to business meetings of the Policy and Technical Groups. The second day would be an opportunity for stakeholders to provide input. The third and final day would be for the Ministers.

The Secretariat recommended that a Task Force be formed to plan the Ministerial. This Task Force should consist of Policy and Technical Group delegates, stakeholders and the Secretariat. The discussion emphasized the need to have a meeting that would have clear deliverables. Australia, in particular, as host of the last Ministerial in 2004, cautioned that the Ministers require preparatory work to put the substance into the agenda. The United Kingdom stated that it would be willing to host the Ministerial Meeting. Norway volunteered to co-host the meeting. The European Commission, Italy, Norway, the United Kingdom, and the United States volunteered to be on the Task Force.

Consensus was reached to accept the recommendation of the Secretariat to hold a Ministerial meeting in 2009 and create the Task Force to plan that meeting.

8. New Business

There was no new business.

9. Closing Comments

Chairman Slutz expressed his appreciation to all that were part of the CSLF. He thanked South Africa for its hospitality and efforts in hosting the CSLF Annual Meeting and the Secretariat for its role in the meeting. He noted the importance of the CSLF being action-oriented and that he wanted to raise the profile of the CSLF and to recognize that it is a partnership between governments and stakeholders.

**ACTION ITEMS ARISING FROM
 THE JOINT MEETING OF THE POLICY AND TECHNICAL GROUPS**

Item	Lead	Action	
1	Secretariat	Modify the CSLF Terms of Reference and Procedures and post on the CSLF website	Completed
2	Secretariat and United Kingdom	Develop plans to raise the profile of the CSLF at the GHGT-9 meeting in November 2008	Completed Held a capacity building workshop at GHGT-9.
3	United Kingdom	Host 2009 Ministerial meeting	Completed
4	Norway	Co-host 2009 Ministerial meeting	Completed
5	European Commission, Italy, Norway and United Kingdom, United States, Secretariat-Lead	Serve on Task Force to plan Ministerial Meeting	Completed