



CSLF-T-2005-11
September 6, 2005

TECHNICAL GROUP

CSLF Projects Interaction and Review Panel Proposed Terms of Reference (revised)

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Note by the Secretariat

Background

At the meeting of the Technical Group in Melbourne, Australia on September 15, 2004, creation of a new Project Initiation and Review Panel (PIRP) was proposed. The function of the proposed PIRP was originally intended to assess projects proposed for recognition by the CSLF and review the CSLF project portfolio to identify synergies and gaps that would then act as input for any future revisions to the CSLF Technology Roadmap. The European Commission (EC) was requested to develop the PIRP concept so that it is consistent with the aims of the CSLF in how it relates to Policy Group functions and responsibilities. To that end, the EC assembled an ad hoc panel of Technical Group delegates to produce a document describing the proposed PIRP that was presented at the Technical Group meeting of 30 April 2005. The document was not accepted at that time and was sent back for revisions. This revised document is a continuation of the panel's activities.

Action Requested

The Technical Group is requested to consider the report on CSLF Projects Interaction and Review Panel.

Conclusions

The Technical Group is invited to note in the Minutes of its next meeting that:

“The Technical Group reviewed and considered the report on CSLF Projects Interaction and Review Panel.”



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Terms of Reference for the “CSLF Projects Interaction and Review Panel” (PIRP)

Background

One of the main instruments to help the CSLF achieve its goals will be through the recognition of CSLF projects.

By responding to the gaps and priorities identified in the CSLF technology roadmap, the CSLF projects will be a key element in generating and exploiting the knowledge that may lead to improved CCS technologies.

It is therefore of major importance to have appropriate mechanisms within the CSLF for the recognition, assessment and dissemination of projects and their results for the benefit of the CSLF and its Members.

To meet this need it is proposed to create a CSLF advisory body which will report to and be under the supervision of the CSLF technical group.

The CSLF Projects Interaction and Review Panel

The panel will have the following functions:

- Assess projects proposed for recognition by the CSLF in accordance with the project selection criteria approved by the Policy Group. Based on this assessment make recommendations to the Technical Group on whether a project should be accepted for recognition by the CSLF.
- Review the CSLF project portfolio and identify synergies, complementarities and gaps, providing feed back to the Technical Group and input for further revisions of the CSLF roadmap.
- Identifying technology gaps where further RD&D would be required and where it would be appropriate to have CSLF recognized projects.
- Foster enhanced international collaboration for CSLF projects, both within individual projects (e.g. expanding partnership to entities from other CSLF members) and between different projects addressing similar issues.
- Promote awareness within the CSLF of new developments in CO₂ Capture and Storage by establishing and implementing a framework for



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periodically reporting to the Technical Group on the progress within CSLF projects and beyond.

- Organize periodic workshops to facilitate the fulfillment of the above functions and to give an opportunity to individuals involved in CSLF recognized projects and other relevant individuals invited by the CSLF, to exchange experience and views on issues of common interest and provide feedback to the CSLF.
- Perform other such tasks which may be assigned to it by the CSLF Technical Group.

Members of the Projects Interaction and Review Panel

The Panel would consist of (Per Section 3.2 (e) of the CSLF Terms of Reference and Procedures the Technical Group may designate resource persons):

- A core group comprising one representative nominated by each CSLF member.
- A floating group comprising representatives of CSLF recognized projects with overall management responsibility in the project (e.g. Project manager). Members of this floating group would be invited to participate in the panel activities on an issues and topic related basis (e.g. Pre-combustion, Post-combustion, Storage).

The panel chair should rotate annually and be approved by the TG.

Operation of the PIRP

- The Panel will establish operational procedures to be endorsed by the Technical Group.
- The Panel will coordinate with the Technical Group on the agenda and timing of meetings.
- The Panel should meet periodically possibly before Technical Group meetings, to which they should report at least once a year.
- Recommendations of the Panel should be reached by consensus of the core group members.
- Most of the activities of the Panel should be conducted electronically.